

# Managing Project Entries, Updates and Exits in Clarity

## Learner Guide

Become proficient in managing projects from beginning to end in Clarity.

## About Clarity

Clarity is a Homeless Management Information System (HMIS) that collects and stores detailed data on individuals who use the service system.

This powerful tool connects the most vulnerable members of your community to the resources they need, streamlines workflows, and provides analytical insights for informed decision-making.

## Clarity allows you to:



### Track clients, services and referrals

This feature allows organizations to maintain detailed records of individuals and families experiencing homelessness, including their service needs and history.



### Manage cases

Clarity HMIS offers tools that enable case managers to create and maintain comprehensive case files for each client.



### Generate reports

Clarity offers strong reporting capabilities for monitoring program effectiveness. You can generate reports on client demographics, service utilization, outcomes, and more.

## Explore how to:

### Start a Project Entry

- For accurate reports, each client must be registered with a project in Clarity. Worry not! it's a simple and easy process.

[Learn more](#)

### Perform interim reviews

- Keeping project records updated in Clarity is essential. Some projects might need a status update, while others will require an annual update.

[Learn more](#)

### Manage Service Requests

- Providing services to clients will be part of your day-to-day. It could be financial assistance, counseling, or a referral.

[Learn more](#)

### Manage Project Exits

- Recording client discharges or project exits in Clarity for accurate data and reliable reports is essential.

[Learn more](#)